

## **UCSF FLOOR WARDEN EMERGENCY SUPPLIES AND EQUIPMENT**

The following emergency supplies have been purchased by the Campus and assigned to each building primary Floor Warden. Alternate Floor Wardens will not receive emergency supplies.

FLOOR WARDENS are responsible for their assigned emergency supplies. Supplies should be reviewed annually and restocked if necessary. It is the department's responsibility to replace any used, outdated or lost supplies of their Floor Wardens.

If you leave the University or transfer to another department, the Floor Warden supplies will remain in the department location and transferred to the replacement Floor Warden. Changes in Floor Warden assignment should be reported to the Campus Emergency Preparedness Specialist immediately by calling 476-3082.

Floor Wardens will be expected to wear the identification vest during all building evacuations, including drills.

Thank you for volunteering for this important emergency response position.

### **EMERGENCY SUPPLIES AND EQUIPMENT**

- UCSF Emergency Floor Warden Duffle Bag - Red (1)
- UCSF Emergency Floor Warden Hard Hat -Red (1)
- UCSF Floor Warden Vest -Orange (1)
- Whistle (1)
- Latex Gloves (1 pair)
- Cotton Work Gloves (1 pair)
- Plastic Poncho-Orange (1)
- Flagging Tape - Yellow (1 roll)
- Flashlight (1)
- Batteries (2) D-cell (5 yr. shelf life)
- Dust Mask (1)
- Light Chemical Stick (white) 8-hour (1)
- King Size Marker Pen (black) (1)
- Ballpoint Pen (1)
- Lumber Crayon (1)
- Status Report Form