TABLE OF CONTENTS

This Emergency Operations Plan is for use by the members of the EOC Incident Management Team for reference during immediate emergency response operations. This plan is augmented by the University’s Emergency Operations Plan (EOP) which addresses the all-hazard preparedness, prevention, mitigation and recovery components of emergency management.

Subject
Letter of Promulgation (Also included in EOP)
Distribution (Also included in EOP)
Revision History (Also included in EOP)

Part 1 Local, State, and Federal Emergency Response Systems, Laws, and Authorities (See EOP for more detailed review of Laws & Authorities)

Emergency Authority and Delegation of Authority
EOC Activation Authority
Declaration of State of Emergency
Public Safety Emergencies: Temporary Partial Site / Building Closure
Line of Succession
Policy Decisions & Policy Group
Mutual Aid from University Of California Sister Campuses
City and County Of San Francisco
State of California
Federal Government
Emergency Management on Authorities

Part 2 Emergency Response Organization, Assignments, and Responsibilities

EOC Critical Functions
Incident Command System Purpose
ICS Structure
EOC Branches
Expectations of EOC Incident Management Team
EOC Organization Chart
Chancellor, Policy Group & Advisors
Command Staff
Operations Section
Operations Section Campus Liaison Units
Planning & Intelligence Section
Resources and Logistics Section
Resources and Logistics Section Campus Liaison Units
Finance and Administration Section

Part 3 UCSF Emergency Operations Center (EOC)

Primary & Alternate EOCs
EOC Activation
EOC Positions and Space Assignments
EOC Access
EOC Set-up
Equipment & Supplies
Forms
Primary EOC Layout
Alternate EOC Layout

Part 4 UCSF Leadership and Points of Coordination

Chancellor
Policy Group
Legal Counsel
Academic Programs Liaison
Critical Programs Liaison
Recovery Team
Deans
Chief Medical Officer
Technical Advisors
Campus Points of Coordination

Part 5 Command Staff

EOC Director
Public Information/Media Liaison
Emergency Manager
Safety Officer

Part 6 Operations Section Checklists

Operations Section Chief
Emergency Communications Center
Buildings & Facilities Branch:
  Buildings & Facilities Branch Director
  Building Inspections Unit
  Damage Assessment Unit
  Repair/Construction Unit
  Facilities Unit
Environmental Health and Safety Unit
Animal Care Unit
Health & Medical Branch:
  Health & Medical Branch Director
  Langley Porter Psychiatric Institute Liaison
  Medical Center Hospital Control Center Liaison
  Occupational Health Liaison
  Public Health Liaison
  Student Health Services Liaison
  Disaster Mental Health Coordinator
CERT/ Care & Shelter Coordinator
Student Housing Liaison
Childcare Centers Liaison
Part 7  Planning and Intelligence Section Checklists

Planning and Intelligence Section Chief
Situation Status Unit
Documentation Unit
Continuity & Recovery Unit
Resource Unit

Part 8  Resources and Logistics Section Checklists

Resources and Logistics Section Chief
ITS Branch Director
    Data/Telecomm Unit
    Desktop Support Unit
Responder Food/Care and Shelter Unit
Supply Unit
Human Resources Unit
Transportation Unit
Real Estate Liaison

Part 9  Finance/Administration Section Checklists

Finance Section Chief
Cost Unit
FEMA Claims Unit
Insurance/Risk Management
Procurement Unit
Grants/Programs Unit

Part 10 Incident Action Planning & Shift Briefings

Shift Briefings
IAP Process: One shift per day
IAP Process: Multiple shifts per day

Part 11 Annexes  (S = Confidential document unavailable on UCSF Website)

Annex AC  Animal Care (LARC EOP) (S)
Annex BSA  Building Safety Assessments (S)
Annex CC  Crisis Communications Plan (S)
Annex CERT  Campus Emergency Response Teams (CERT)
Annex CI  Critical Infrastructure (S)
Annex CMRT  Campus Management Response Team
Annex DAT  Disaster Assistance Team
Annex DMH  Disaster Mental Health Plan
Annex EAP  Emergency Action Plan: Building Evacuation Procedures
Annex MC&S  Mass Care & Shelter
Annex PACD  Peaceful Assembly Civil Disturbances
Annex PHEP  Public Health Emergency Plan
Annex PICI  Pandemic Influenza Occupational Exposure Risk Classification for
             Critical Infrastructure
<table>
<thead>
<tr>
<th>Annex</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PWR</td>
<td>Power Failure (S)</td>
</tr>
<tr>
<td>RAD</td>
<td>Radiological Emergencies (S)</td>
</tr>
<tr>
<td>REC</td>
<td>Recovery</td>
</tr>
<tr>
<td>SCP</td>
<td>Strike Contingency Planning (S)</td>
</tr>
<tr>
<td>TVL</td>
<td>Travel Emergencies: UCSF Global Travel Emergency Plan</td>
</tr>
<tr>
<td>Wx</td>
<td>Severe Weather</td>
</tr>
<tr>
<td>VM</td>
<td>Volunteer &amp; DSW Management Plan <em>(Working Draft)</em></td>
</tr>
</tbody>
</table>

**Part 12 Appendixes** *(S = Confidential document unavailable on UCSF Website)*

- **Appendix AP** Activation Procedures for EOC Staff
- **Appendix B** Buildings and Properties (S)
- **Appendix DIR** Directories (S)
- **Appendix EOC** EOC Locations & Set-up (S)
- **Appendix ESR** Emergency Status Reports
- **Appendix F** Forms
- **Appendix GEN** Generators (S)
- **Appendix HCC** Medical Center & Campus Coordination
- **Appendix HL** Hotlines (S)
- **Appendix HR** HR Policies During Prolonged Emergencies
- **Appendix ICP** Incident Command Posts
- **Appendix MAP** Maps
- **Appendix MNS** Mass Notification System
- **Appendix PC** Purchase Cards-Emergency
- **Appendix RES** Resources Directory (S)
- **Appendix SA** Staging Areas (S)
- **Appendix T** Training
- **Appendix UCOP** Campus Emergency UCOP Notification Protocol (S)
- **Appendix UM** Plan Update & Maintenance