DISTRIBUTION

(Updates in yellow highlight)

The University of California San Francisco UCSF) Emergency Operations Plan is maintained in electronic format and distributed via the UCSF Police Department (PD) website at https://police.ucsf.edu/emergency-management/campus-wide-emergency-operations-plan-eop/eop-table-contents and via a secure file sharing site. Emergency Operations Plan Annexes and Appendices containing secure or sensitive plans and information are posted on the secured file sharing, with access granted to UCSF Emergency Operations Center (EOC) Incident Management Team members, Chancellor Executive Team (CET) members and others as listed below.

Incident Management Team members are to save an electronic copy of the Emergency Operations Plan to their computer, laptop, tablet or other electronic devices they are likely to utilize in the EOC. Incident Management Team members may also print and maintain hard copies at their preference.

Due to frequency of updates and version control hard copies of the Emergency Operations Plan are no longer routinely distributed.

Location/Position	Printed Copies	Electronic Copies
Chancellor		1
Chief Campus Counsel		1
Chief of Police	1	1
FM Emergency Response Center		1
Dir. Homeland Security Emergency Management		1
Emergency Communications Center		1
EOC Primary		20
EOC Alternate		20
EOC Incident Management Team (each member)		1
EOC Policy Group (each member)		1
Medical Center HCC		1
PD Command Vehicle	1	
PD Division Captains		1
PD Professional Standards Lieutenant		1
UCOP Emergency Manager		1

REVISION HISTORY
(See Appendix UM: Plan Update & Maintenance)

Revised	Section of Plan Revised	Plan Location
8/25/10	Appendix D, pages 3, 4, 6	ERMP
8/31/10	Annex CERT pages 14, 15	ERMP
9/29/10	Appendix MNS	ERMP
3/2/11	TOC pages 3 - 5	ERMP
3/2/11	Part 3: pages 5, 16, 17	ERMP
3/2/11	Part 7: Updated page 1	ERMP
3/2/11	Part 7: Added Continuity & Recovery Unit pages 19 –20	ERMP
3/2/11	Part 8: Updated page 1	ERMP
3/2/11	Part 8: Added Information Technology Services Branch Director pages 8 –10	ERMP
3/2/11	Annex PWR: Power Failure	ERMP
3/2/11	Annex REC: Recovery	ERMP
6/1/11	Annex EAP: Emergency Action Plan: Building Evacuation Procedures	ERMP
9/12/11	Annex CC: Crisis Communications. Major Revision	ERMP
9/29/11	Part 5: Liaison Officer Checklist, pages 33-35	ERMP
6/20/12	Appendix HL: Hot Lines	ERMP
7/01/12	Appendix ICP: Incident Command Posts (New)	ERMP
12/17/12	Appendix BSA: Building Safety Assessments (New)	ERMP
1/8/13	Annex MCS: Mass Care & Shelter (New)	ERMP
4/1/2013	Appendix ESR: Emergency Status Reports (New)	ERMP
6/28/13	Annex RAD: Radiological Emergencies	ERMP
7/2/13	Appendix SA: Staging Areas	ERMP
7/26/13	Annex Wx: Severe Weather (New)	ERMP
7/26/13	Annex CMRT: Campus Management Response Team (New)	ERMP
8/15/13	Appendix HL: Hot Lines	ERMP
8/19/13	Annex MCS: Mass Care & Shelter	ERMP
8/19/13	Appendix RES: Resources	ERMP
9/12/13	Appendix AP: EOC Activation SOP	ERMP
9/23/13	Annex TVL: Travel Emergencies	ERMP
3/11/14	Annex SC: Strike Contingency Planning	ERMP
3/11/14	Appendix PC: Purchase Cards	ERMP
4/01/14	Annex PA/CD: Peaceful Assembly/Civil Disturbance	ERMP
9/16/14	Part 2: Pages 2 & 3	ERMP
10/17/14	Letter of Promulgation	ERMP
11/6/14	Part 3: updated Org Chart Deleted Table 1	ERMP
1/2015	Appendix ICP: Incident Command Posts	ERMP
2/20/15	Appendix UCOP: Campus Emergency UCOP Notification Protocol	ERMP
2/20/15	Part 8: Resource & Logistics pp 11,15,19	ERMP
2/25/15	Appendix PC: Purchase Cards	ERMP
07/15	Part 9: Finance & Administration pp 7,12,17-19	ERMP
08/15	Part 7: Planning & Intelligence. Removed Facilities Documentation Unit	ERMP
08/15	Part 3: updated Org Chart and added back Table 1	ERMP
9/22/15	TOC	ERMP
10/06/15	Part 6: Operations Section pp 69-72	ERMP
10/07/15	Appendix DIR: Directory	ERMP
11/04/15	Appendix MIT: Mitigation (New)	ERMP
11/09/15	Part 4: EOC	EOP
11/09/15	Appendix EOC: EOC Set-Up	EOP

12/15	Emergency Response Management Plan (ERMP) split into Emergency Operations Plan (EOP) and Emergency Management Plan (EMP). "Parts" 1-10 were renumbered in the new EOP and "Parts" 1-7 were either renumbered or new "Parts" were created for the EMP.	EOP & EMP
12/15	The following ERMP Annexes & Appendices were moved the EOP: Annex AC: Animal Care (LARC EOP) (S) Annex BSA: Building Safety Assessments (S) Annex CC: Crisis Communications Plan (S) Annex CERT: Campus Emergency Response Teams (CERT) Annex CI: Critical Infrastructure (S) Annex CMRT: Campus Management Response Team Annex DMH: Disaster Mental Health Plan Annex PACD: Peaceful Assembly Civil Disturbances Annex PHEP: Public Health Emergency Plan Annex PICI: Pandemic Influenza Occupational Exposure Risk Classification for Critical Infrastructure Annex PWR: Power Failure (S) Annex RAD: Radiological Emergencies (S) Annex REC: Recovery Annex SCP: Strike Contingency Planning (S) Annex TVL: Travel Emergencies: UCSF Global Travel Emergency Plan Annex Wx: Severe Weather Appendix AP: Activation Procedures for EOC Staff Appendix B: Buildings and Properties (S) Appendix DIR: Directories (S) Appendix EOC: EOC Locations & Set-up (S) Appendix ESR: Emergency Status Reports Appendix F: Forms Appendix GEN: Generators (S) Appendix HCC: Medical Center & Campus Coordination Appendix HL: Hotlines (S) Appendix HR: HR Polices During Prolonged Emergencies Appendix ICP: Incident Command Posts Appendix MAP: Maps Appendix MNS: Mass Notification System Appendix PC: Purchase Cards-Emergency Appendix RES: Resources Directory (S) Appendix SA: Staging Areas (S) Appendix UCOP: Campus Emergency UCOP Notification Protocol (S)	EOP
12/15	The following ERMP Annexes & Appendices were moved the EMP: Annexes FEMA: FEMA Reimbursement Procedures Annex PHED: Public health Emergency Planning Guidelines for Departments Annex PHER: Public Health Emergency Impact Report for Departments Appendix A: Acronyms & Terms Appendix GK: Go Kit Suggestions for EOC IMT Appendix GL: Glossary Appendix HVA: Hazard Vulnerability Analysis Appendix IMT: Incident Management Team Expectations Appendix MIT: Mitigation Appendix MOU: Memoranda of Understandings Appendix TRNG: Training & Development	EMP
12/15	Annex CI: Critical Infrastructure. Updated list	EOP
12/15	Annex DAT: Disaster Assistance Team to External Emergencies. Modified for consistency with rest of EOP and NIMS	EOP
12/15	Annex DON: Donations Management (New – Working Draft)	EMP
12/15	Annex EAP: Emergency Action Plan. Updated list of Medical Centers	EOP
12/15	Annex MC&S: Mass Care & Shelter. Extracted EOP related content from EMP related content	EOP & EMP
12/15	Annex SFOG: Shelter Management Field Operations Guide. New Annex created by separating EMRP Annex MCS to two separate Annexes	EMP

12/15	Annex VM-DSW: Volunteer & DSW Management. Separated EOP related content from EMP related content	EOP & EMP
12/15	Appendix SE: Student, Staff, Faculty Expectations (New)	EMP
12/15	Appendix UM: Plan Update & Maintenance	EOP & EMP
12/15	Part 1: Laws & Authorities. Shortened. Extracted EOP related content from EMP related content	EOP & EMP
12/15	Part 3: Emergency Management Policy	EMP
12/15	Part 4: Authorized Agent Designation (New)	EMP
12/15	Part 4: Leadership and POCs (New)	EOP
12/15	Part 5: Command Staff. Some Functions moved to EOP Part 4.	EOP
12/15	Part 5: SF DEM Expectations of UCSF (New)	EMP
12/16	Annual Review	EOP
12/17	Annual Review	EOP
12/18	Annual Review	EOP