

DISTRIBUTION

(Updates in yellow Highlight)

The University of California San Francisco UCSF) Emergency Management Plan is maintained in electronic format and distributed via the UCSF Police Department (PD) website at <http://police.ucsf.edu/emergency-management/campus-wide-emergency-response-plan-ermp/ermp-table-contents> and via a secure file sharing site. Emergency Management Plan Annexes and Appendixes containing secure or sensitive plans and information are posted on the secured file sharing, with access granted to UCSF Emergency Operations Center (EOC) Incident Management Team members, Policy Group members and others as listed below.

Incident Management Team members are to save an electronic copy of the Emergency Management Plan to their computer, laptop, tablet or other electronic devices they are likely to utilize in the EOC. Incident Management Team members may also print and maintain hard copies at their preference.

Due to frequency of updates and version control hard copies of the Emergency Management Plan are no longer routinely distributed.

Location/Position	Printed Copies	Electronic Copies
Chancellor		1
Chief Campus Counsel		1
Chief of Police	1	1
FM Emergency Response Center		1
Dir. Homeland Security & Emergency Management	1	1
Emergency Communications Center		1
EOC Primary		20
EOC Alternate		20
EOC Incident Management Team (each member)		1
EOC Policy Group (each member)		1
Medical Center HCC		1
PD Command Vehicle	1	
PD Division Captains		1
PD Professional Standards Lieutenant		1
UCOP Emergency Manager		1

REVISION HISTORY
(See Appendix UM: Plan Update & Maintenance)

Revision Date	Section of Plan Revised	Revised By
8/25/10	Appendix D, pages 3, 4, 6	HSEM Martin Alperen
8/31/10	Annex CERT pages 14, 15	HSEM Martin Alperen
9/29/10	Appendix MNS	HSEM Chris Jones
3/2/11	TOC pages 3 - 5	HSEM Chris Jones
3/2/11	Part 3: pages 5, 16, 17	HSEM Chris Jones
3/2/11	Part 7: Updated page 1	HSEM Chris Jones
3/2/11	Part 7: Added Continuity & Recovery Unit pages 19 – 20	HSEM Chris Jones
3/2/11	Part 8: Updated page 1	HSEM Chris Jones
3/2/11	Part 8: Added Information Technology Services Branch Director pages 8 –10	HSEM Chris Jones
3/2/11	Annex PWR: Power Failure	HSEM Chris Jones
3/2/11	Annex REC: Recovery	HSEM Chris Jones
6/1/11	Annex EAP: Emergency Action Plan: Building Evacuation Procedures	HSEM Chris Jones
9/12/11	Annex CC: Crisis Communications Major Revision	University Relations
9/29/11	Part 5: Liaison Officer Checklist pages 33-35	HSEM Chris Jones
6/20/12	Appendix HL: Hot Lines	HSEM Chris Jones
7/01/12	Appendix ICP: Incident Command Posts (New)	HSEM Chris Jones
12/17/12	Appendix BSA: Building Safety Assessments (New)	HSEM Chris Jones
1/8/13	Annex MCS: Mass Care & Shelter (New)	HSEM Chris Jones
4/1/2013	Appendix ESR: Emergency Status Reports (New)	HSEM Chris Jones
6/28/13	Annex RAD: Radiological Emergencies	HSEM Chris Jones
7/2/13	Appendix SA: Staging Areas	HSEM Chris Jones
7/26/13	Appendix EC: Emergency Credentials	HSEM Chris Jones
7/26/13	Appendix ECI: Emergency Credentials Instructions	HSEM Chris Jones
7/26/13	Annex Wx: Severe Weather (New)	HSEM Herbert Cole
7/26/13	Annex CMRT: Crisis Management Response Team (New)	HSEM Chris Jones
8/15/13	Appendix HL: Hot Lines	HSEM Chris Jones
8/19/13	Annex MCS: Mass Care & Shelter	HSEM Chris Jones
8/19/13	Appendix RES: Resources	HSEM Chris Jones
9/12/13	Appendix AP: EOC Activation SOP	HSEM Chris Jones
9/23/13	Annex TVL: Travel Emergencies	HSEM Chris Jones
3/11/14	Annex SC: Strike Contingency Planning	HSEM Chris Jones
3/11/14	Appendix PC: Purchase Cards	HSEM Chris Jones
4/01/14	Annex PA/CD: Peaceful Assembly/Civil Disturbance	HSEM Chris Jones
9/16/14	Part 2: Pages 2 & 3	HSEM Chris Jones
10/17/14	Letter of Promulgation	HSEM Chris Jones
10/30/14	Appendix T: Training	HSEM Chris Jones
11/6/14	Part 3: updated Org Chart Deleted Table 1	HSEM Chris Jones